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Masser, Michelle

From: Lashway, Lisa
Sent: Tuesday, July 20, 2010 11:36 AM
To: Sohl, Bill; Masser, Michelle
Subject: FW: Three Upcoming League Seminars


Lisa Lashway
Township Clerk
Township of Mount Olive
P.O. Box 450
Budd Lake, NJ 07828
973-691-0900 Ext. 7290

From: NJLM - Municipal Clerks [mailto:njlm-clerks@cityconnections.com]
Sent: Tuesday, July 20, 2010 11:28 AM
To: Lashway, Lisa
Subject: Three Upcoming League Seminars

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**Municipal Clerks
for Mayors, Elected Officials
and Staff**



July 20, 2010

Re: I. League Professional Development Program - "TAKING THE MYSTERY OUT OF APPLYING FOR GRANTS"

Tuesday September 28, 2010
8:30 to Noon
Crowne Plaza Monroe
390 Forsgate Dr, Monroe Twp

Many communities are fraught with making difficult decisions due to the slow economy and tighter budgets. Are you having to make the hard choice not to replace the fire truck or repair main street? Do not despair. There are other avenues in which a municipality can still provide these and other services that they need without sacrificing essential services. One of these avenues is grant funding.

If you want to learn the practical ways to win, and not just write grants for your community, this seminar is for you. This hands-on program will teach you the four phases of the grant process using real examples from award winning grants. This workshop will also help you understand the broader concept of grants as well as the concrete step-by-step process to construct a high quality grant application, such as:

- Viewing grants from the perspective of the funders and utilize that knowledge to determine your organization's best opportunities
- Working with stakeholders to properly plan and develop a grant project concept
- Taking the mystery out of grant writing by following straight-forward, step-by-step instructions that have the greatest impact on the grant readers
- And how to use strategies for monitoring your grant submission as well as understanding next steps if you are awarded the grant.

8:30 a.m. – 9:00 a.m. - Registration, Continental Breakfast and Networking

9:00 a.m. Noon- Topic discussion with Q&A

Presenter: Tammy Wetzel, Triad Associates: "Understanding the ARRA and New Updates & Grant Basics"

Registration: Member Rate: \$75.00* **Non Member:** \$100.00

* Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities

To Register:

- Visit www.njslom.org and click on *Services*
- Select *Calendar of Events*, Go to the date you are attending
- Download the registration form, complete and fax it to (609) 695-0151

Questions about registering – contact Suzanne Delany SDelany@njslom.com or 609-695-3481 ext. 111.

CEU's –CMFO/CCFO 3.0 FIN/DEBT MGMT; RMC 3.0 FIN; CRP 3.0; CPA 3.0 FIN

Re: II. League Professional Development Program In cooperation with the New Jersey Government Records Council - “A Review of the Open Public Records Act (OPRA)”

The sessions are identical. Register for only one of these programs.

Tuesday, October 5, 2010

8:30a.m. – 12:00pm

The Enterprise Center at BCC

3331 Route 38 Mount Laurel, NJ 08054

*Southern NJ Location

Location

Wednesday, October 13, 2010

8:30a.m.-12:00p.m.

Robert Meyner Reception Center

Holmdel, NJ

* Northern NJ

This seminar will assist the public, local government employees, governing bodies, departments, boards and commissions to better understand the **mandatory requirements** of the Open Public Records Act, as well as recent rulings by the Government Records Council and NJ Superior Court that affect the disclosure of government records.

Topics discussed will include:

- An overview of the Open Public Records Act;
- An overview of the Government Records Council's function and services provided to requestors and custodians;
- Discussion of procedure for submitting an OPRA request;
- Discussion of procedure for custodians' routine handling of OPRA requests;
- Discussion of common OPRA issues/exemptions and how they impact a custodian's response to a request;
- Discussion of significant GRC and court decisions affecting access to government records; and
- Question and answer session.

Schedule:

8:30a.m. – 9:00a.m. Sign-in, coffee & networking

9:00a.m. – 12:00p.m. – Training and discussions; questions and answers

Presiding Mayor: Mayor Nicholas Russo, Mayor of Longport Borough
(Southern Session)

Presenter: Catherine Starghill Esq., Executive Director, New Jersey
Government Records Council

REGISTRATION FEE: Member Rate: \$55.00* Non-Member:
\$75.00

*Member rate applies to: Municipalities, State, County, and Municipal
Utilities & Authorities.

To register:

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-Select [Calendar of Events](#), Go to the date you are attending

-Download registration form, complete and fax it with your voucher to (609)
695-0151

Questions about registering – contact Suzanne Delany SDelany@njslom.com

or 609-695-3481 ext. 111.

CEU's –CMFO/CCFO -3.0 Office Management and Ancillary Subjects;
CTC -3.0 General Secondary Duties; RMC -3.0 Records; CPWM -3.0
Government; RPPO/RPPS- 3.0; CRP-3.0

Re: III. UPDATED CEU's - “Labor Negotiations”

Tuesday, October 19, 2010
Crowne Plaza Monroe
390 Forsgate Dr.
Monroe Township, NJ 08831
8:30 AM - Noon

This seminar will cover the basics involved in collective negotiations with civilian and law enforcement bargaining units. Topics to be discussed include the process of negotiations, preparation for negotiations, and the scope of negotiations. The seminar will also address impasse procedures including mediation, fact finding, and interest arbitration for law enforcement bargaining units.

Presiding Mayor: TBD

Presenter: Brian Kronick, Esq., League Labor Relations Counsel; Genova, Burns & Giantomasi

8:30-9:00: Registration, networking and continental breakfast

9:00-Noon: Seminar topics and discussion.

REGISTRATION FEE: Member Rate: \$75.00* Non-Member:
\$150.00

Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To register:

- Visit www.njslom.org and click on *Services*
- Select *Calendar of Events*, Go to the date you are attending
- Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany SDelany@njslom.com
or
609-695-3481 ext. 111.

CEUs CMFO/CCFO: 4.0 Office Management/Ancillary Subjects; RMC: 4.0 Professional Development; WWW/TCH 3.0

New Jersey League of Municipalities
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