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Lashway, Lisa

**From:** NJLM - Municipal Clerks [njlm-clerks@cityconnections.com]  
**Sent:** Wednesday, July 28, 2010 10:44 AM  
**To:** Lashway, Lisa  
**Subject:** New Content on DLGS Website Part Two of Two



## Municipal Clerks for Mayors, Elected Officials and Staff



July 28, 2010

**Re: New Content on DLGS Web Site (7-26-10) - PART TWO OF TWO**

Please share this information with members of the Governing body and Department Heads

Dear Mayor:

Yesterday, we forwarded **PART ONE**, which listed some of the important new items that have been posted on the Division of Local Government services website. Here's **PART TWO**. Again, we thank the hard-working folks at the Division of Local Government Services, in the Department of Community Affairs. And we remind you to be on the look-out, over the next couple of weeks, for new Local Finance Notices that will cover some recently enacted laws.

9. FTC Red Flag Update: The Federal Trade Commission Red Flag requirements for organizations that extend credit to their customers to establish privacy procedures in the handling of their information was to take effect on June 1, 2010. However, the FTC has extended the implementation date to December 31, 2010. Organizations with Red Flag responsibilities are encouraged to implement Red Flag requirements in their internal control systems sooner than that. The FTC has created new web sites to provide compliance information ([www.ftc.gov/redflagrule](http://www.ftc.gov/redflagrule)) with an emphasis on organizations with low risks ([www.ftc.gov/bcp/edu/microsites/redflagrule/diy-template.shtml](http://www.ftc.gov/bcp/edu/microsites/redflagrule/diy-template.shtml)).

10. The State has released its 5-year adjustment of bid threshold under the Local Public Contracts Law, the Public School Contracts Law, and related statutes. Local Finance Notice 2010-13 ([www.nj.gov/dca/lgs/lfns/10lfns/2010-13.doc](http://www.nj.gov/dca/lgs/lfns/10lfns/2010-13.doc)) explains the change and important matters about how to apply the increased threshold. The new

threshold went into effect July 1, 2010.

11. "OPRA Alert" Newsletter: The Appellate Division recently rendered a decision that greatly impacts how custodians charge for paper copies pursuant to an Open Public Records Act (OPRA) request. The Government Records Council (GRC) has included a discussion of this recent decision and instructions on how to calculate actual cost in its June 2010 "OPRA Alert Volume 2 Issue 3" ([www.nj.gov/grc/news/alerts/](http://www.nj.gov/grc/news/alerts/)). If you have any questions regarding OPRA issues, please contact the GRC for guidance at your convenience at 866-850-0511 or [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us).

12. The New Jersey State League of Municipalities will be hosting Open Public Records Act (OPRA) Seminars from 8:30 a.m. - 12:00 p.m. on the following dates and locations: Tuesday, October 5, 2010 at The Enterprise Center (BCC), Mount Laurel and Wednesday, October 13, 2010 at The PNC Arts Center, Holmdel. CEU's have been approved. Information is available at [www.njslom.org/cal100510\\_101310.html](http://www.njslom.org/cal100510_101310.html) or contact Suzanne Delany at 609-695-3481 ext.111.

13. The DEP Bulletin contains a list of construction permit applications recently filed or acted upon by the New Jersey Department of Environmental Protection. The latest issue was released July 21, 2010. This issue can be viewed online at: [www.nj.gov/dep/bulletin/bu2010\\_0721.pdf](http://www.nj.gov/dep/bulletin/bu2010_0721.pdf).

14. Local Finance Notice 2010-12 ([www.nj.gov/dca/lgs/lfns/10lfns/2010-12.doc](http://www.nj.gov/dca/lgs/lfns/10lfns/2010-12.doc)) provides guidance regarding "The Impact of Chapter 2, P.L. 2010 on Local Unit Health Benefits Programs." The Notice provides important guidance to all local employers, those who are members of the State Health Benefits Program and those who are not.

15. The Division of Alcoholic Beverage Control has posted an important "Notice to Licensees and Municipal Issuing Authorities of Changes to Statute Governing Late-Filed Renewal Applications, N.J.S.A. 33:1-12.18" on their Division website at [www.state.nj.us/lps/abc/index.html](http://www.state.nj.us/lps/abc/index.html). The Municipal Clerk and ABC Board Secretary should immediately review these changes. Questions may be directed to Deputy Attorney General Lorinda Lasus at 609-633-6076.

16. A letter from the NJ Department of Labor and Workforce Development (<http://lwd.dol.state.nj.us/labor/lsse/employee/Fireworks.html>) was recently sent to store owners regarding New Jersey's Fireworks Laws. If you have any questions or comments about the Fireworks Laws, feel free to contact the Office of Public Safety Compliance at 609-292-2096.

17. The New Jersey State Library has created a web site that assists New Jersey residents and businesses to help them through tough economic times. The site has a wide range of useful links that may be of assistance to local officials that are trying to assist their residents address their concerns. Local officials should keep the site handy and if appropriate, promote its use in their publications. The site: <http://gethelp.njlibraries.org/> has links and

references in areas, such as: New Jersey Work Tools; New Jersey Financial Tools; New Jersey Housing Tools; New Jersey Health Tools; New Jersey Parental Tools; and Tools for Seniors.

18. The following information concerns actions that local officials can take to help homeowners who are facing foreclosure or other housing related problems:

- Foreclosure Fast Facts: A 2-page listing of assistance, numbers to call, and general assistance, including counseling agencies experienced in foreclosure: [http://www.nj.gov/dca/hmfa/foreclosureprevention\\_resources.pdf](http://www.nj.gov/dca/hmfa/foreclosureprevention_resources.pdf)

- The Mayor's Combat Kit: Materials and sources of information on buying a home, mortgage assistance and foreclosure, designed especially for Mayors: <http://www.state.nj.us/dobi/njhope/mayorkit.html>

- The NJ HOPE (Home Ownership Preservation Effort) website provides information about resources that are available for homeowners who are delinquent in their mortgage payments, need counseling or have questions: <http://www.state.nj.us/dobi/njhope/>

We will provide you with the rest of the new DLGS postings tomorrow. Thank you for all you do for your fellow citizens.

Very truly yours,

William G. Dressel, Jr.  
Executive Director

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